

JANITORIAL JOB DESCRIPTION

PRN Porters

Provides clean and healthy environment for all personnel *on an as needed basis (on call)* to include, but not limited to the following:

- Maintains equipment and account for chemical use and inventor supplies
- Removes trash
- Mops and vacuums
- Spot clean carpets
- Cleans and disinfects restrooms daily
- Refills dispensers (soap and chemicals)
- Dust high and low
- Cleans glass
- Properly mixes and uses chemicals
- May accompany management during a facility walk through
- May assist in training new associates on chemicals, safety, and proper cleaning strategies
- Assist in ensuring a safe working environment for all employees
- Adheres to all company policies and procedures
- Notifies the supervisor or manager with all complaints and concerns
- Maintains high levels of customer satisfaction
- Provides a high quality-level of service
- MUST HAVE RELIABLE TRANSPORTATION

Minimum Skills:

- High school diploma or G.E.D.
- Minimum of 1 years experience

Preferred Skills:

- Floor experience preferred, but not required.
- A valid Georgia's class C driver's license

Physical Demands:

Constant (up to 100%) standing, walking, pushing, balancing, stooping, kneeling, crouching, twisting, reaching over head, handling/fingering, reaching forward, and concentrating. Must be able to lift and and/or carry 50lbs.